

CAMBO WRAPAROUND

Promoting Health and Hygiene

FIRST AID POLICY

POLICY STATEMENT

All members of staff are trained in first aid (including paediatrics). Current certificates are displayed on the Wraparound notice board.

We are able to take action to apply first aid treatment in the event of an accident involving a child or adult. At least one member of staff with current first aid training is on the premises or on an outing at any one time. The first aid qualification includes first aid training for infants and young children. (Paediatrics)

Procedures

The First Aid Kit – (stored in Wraparound room in a high cupboard)

A record of contents is kept and checked every term to re-stock expired items. Items used for first aid are replaced immediately.

Our first aid kit complies with the Health and Safety (First Aid) Regulations 1981 and contains the following items only:

- Triangular bandages.
- Sterile dressings:
 - a) Small (formerly Medium No 8) - x 3.
 - b) Medium (formerly Large No 9) – HSE 1 - x 3.
 - c) Large (formerly Extra Large No 3) – HSE 2 - x 3.
- Composite pack containing 20 assorted (individually-wrapped) plasters x 1.
- Sterile eye pads (with bandage or attachment) eg No 16 dressing x 2.
- Container or 6 safety pins.
- Guidance card as recommended by HSE 1

In addition to the first aid equipment, each box should be supplied with:
2 pairs of disposable plastic (PVC or vinyl) gloves.

- 1 plastic disposable apron.
- a children's forehead 'strip' thermometer.
- The first aid box is easily accessible to adults and is kept out of the reach of children.
- No un-prescribed medication is given to children, parents or staff.
- An accident book is kept in the locked cabinet (for staff this is beside the first aid kit)
- Staff and parent sign the book confirming accident, treatment given if any.
- At the time of admission to the setting, parents' written permission for emergency medical advice or treatment is sought. Parents sign and date their written approval.
- Parents sign a consent form at registration allowing staff to take their child to the nearest Accident and Emergency unit to be examined, treated or admitted as necessary on the understanding that parents have been informed and are on their way to the hospital.

- Ofsted is informed of any injury requiring hospital or doctors treatment and in the case of death.
- A report is made to Health and safety executives using the format for reporting injury, disease and dangerous occurrences(RIDDOR)
- Information on this can be found in the PSLA Accident book.

Legal framework

- Health and Safety (First Aid) Regulations (1981)

Further guidance

First Aid at Work: Your questions answered (HSE 1997)

www.hse.gov.uk/pubns/indg214.pdf

- Basic Advice on First Aid at Work (HSE 2006)
www.hse.gov.uk/pubns/indg347.pdf
- Guidance on First Aid for Schools (DfEE)
www.teachernet.gov.uk/doc/4421/GFAS.pdf