

## COVID-19 PROCEDURES

As described in the government guidance, [Actions for early years and childcare providers during the coronavirus \(COVID-19\) outbreak](#) (updated 5 November 2020):

*‘Settings are responsible for planning and implementing appropriate protective measures to reduce coronavirus (COVID-19) transmission. Section 3 of this guidance sets out the public health advice which early years settings must follow. It also includes the process that should be followed if anyone develops coronavirus (COVID-19) symptoms while attending. This guidance has been developed with advice from Public Health England (PHE).*

*‘These measures make up a ‘system of controls’, described in section 3, building on the hierarchy of protective measures that have been in use throughout the coronavirus (COVID-19) outbreak. We are keeping the protective measures under review, in line with the latest scientific advice.’ Refer directly to the guidance for further information and for any updates.*

*‘The system of controls provides a set of principles which if followed, will effectively minimise risks. All elements of the system of controls are essential.*

### **SYSTEM OF CONTROLS**

This is the set of actions Cambo Wraparound must and will take.

#### **Prevention:**

1. minimise contact with individuals who are unwell by ensuring that those who have coronavirus (COVID-19) symptoms, or who have someone in their household who does, does not attend our setting.
2. Clean hands thoroughly more often than usual.
3. Ensure good respiratory hygiene by promoting the ‘catch it, bin it, kill it’ approach.
4. Introduce enhanced cleaning, including cleaning frequently touched surfaces often using standard products, such as detergents and bleach.
5. Minimise contact between groups where possible.
6. Where necessary, wear appropriate personal protective equipment (PPE).

***Numbers 1 to 4 must be in place all the time.***

***Number 5 must be properly considered, and Cambo Wraparound have put this in place for Afterschool where we have potential for 3 bubbles attending.***

***Number 6 applies in all specific circumstances –Cambo Wraparound will continue to use PPE e.g. when assisting/carrying out persona hygiene, First Aid and anyone presenting with COVID-19 symptoms.***

#### **Response to any infection:**

7. Engage with the NHS Track and Trace process.
8. Manage confirmed cases of coronavirus (COVID-19) amongst the setting community.
9. Contain any outbreak by following local health protection team advice.

***Numbers 7 to 9 must be followed in every case where they are relevant.’***

### **Local outbreak of COVID-19**

In the event of a local outbreak of coronavirus (COVID-19), the government will take action to control the spread of the virus. People in the affected area may be asked to stay at home as much as they can and not travel unless essential. Any providers who are affected by a local outbreak will receive specific guidance for their area.

Further guidance on COVID-19 related matters, can be found at [www.eyalliance.org.uk/coronavirus-early-years](http://www.eyalliance.org.uk/coronavirus-early-years).